

The Notes

AGENTS PLEASE READ

Agents,

On behalf of our clients, thank you for the interest in this listing. Below is information to assist in easily and properly completing Page 11 of the contract along with other information for presenting the offer. Please don't hesitate to reach out with any questions at all!

- **If you have any questions, please email us first.** Email is better than text or a phone call and will get you a faster response. Please do NOT text me. Email is a better way to keep organized.
- **Please review prior to submitting offer:**
 - Please *include* printout of MLS listing
 - Please *include* Pre-Approval Letter with Loan Officers name, address, phone number and email OR your Proof of Funds from a reputable financial institution if offering cash
 - Please *include* copy of EMD if check is being written
 - Please *include* the buyer(s) name at the top of each disclosure page where the buyer's name is needed.
 - Please *DO NOT include*:
 - Your Buyer Agency Document(s)
 - Consent for Dual Agency if not a Compass agent
 - Any other form that doesn't require the Sellers signatures
- Please send the offer as ONE (1) file.

Thank you and we look forward to working with you!

The Housecats Company



COMPASS

Page 11

FOR THE CONTRACT OF SALE

LISTING BROKERAGE

Compass (COMPS15)

BROKER OF RECORD NAME

Holly Worthington

BROKER LICENSE

72033

SALES ASSOCIATE NAME

Shane Hall

LICENSE NUMBER

649545

OFFICE ADDRESS

2077 Somerville Rd, Suite 200, Annapolis, MD 21401

OFFICE PHONE

410.429.7425

SALES ASSOCIATE MLS ID

3055695

SALES ASSOCIATE PHONE

410.991.1382

SALES ASSOCIATE EMAIL

shane.hall@compass.com



Team Lead

Shane Hall
m: 410.991.1382
shane.hall@compass.com

Contact For

Offer Terms &
Negotiations



Operations Manager

Christine Saunders
m: 443.386.3006
christine.saunders@compass.com

Contact For

Paperwork & Scheduling



Client Manager

Irene Steslow
m: 510.282.1839
irene.steslow@compass.com

Contact For

All Post-Contract Activities

#HOUSECATS

COMPASS

The Offer

AGENTS PLEASE INCLUDE

TERMS		VENDORS	
Sales Price		Buyer Broker	
Financing Type		Lender	
Earnest Money Deposit		Title Company	
Settlement Date		Inspector(s)	

CONTINGENCIES	Y	N	ELABORATE
Inspections			
Financing			
Appraisal			
Home Sale			
Closing Assistance			
Other			

NOTES	ELABORATE
Commission Request	
Transfer Fees	
Other	